



Updated in October 2024

## 1. Go to cpf.gov.sg 2. Select Employer/Business



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Central Provident Fund Board	Who we are	Tools and services	Infohub	Employer/	'Business 🗸	Login 🔒	۹
Employer obligations	Making CPF contributions	Making Voluntary Contributions	Complia rectifica		Platform operators	Corporate service buyers	
				CPF Submissio before you ac	other en Update e	ered with the CPF es. <b>hployer services</b> mployer's informa CPF Submission	>

4. Select the type of business entity applicable to you and log in with your **Singpass**.

For UEN-registered entities, <u>learn how</u> to setup and assign access to your user in Corppass portal. For individuals trading under own name, <u>learn how</u> to manage your user's access in CPF EZPay.

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Central Provident Fund Board Who we are Tools and services Infohub	Employer/Business 🗸	Login 🔒 🛛 📿	٤ 📄
Home > Tools and services > CPF EZPay login			
CPF EZPay login			
Please select the ty	pe of user to logir	n	
Part and the second sec	<mark>م</mark> 20 1		
For UEN-registered entities	For individuals trading	g under own name	
Singpass login >	Singpass I	ogin >	

		•
CPF-	Welcome, STAFF A (CPF) Your last login to CPF EZ	Account Number: SXXXX014C) <b>Pay was on 04 Oct 2024 at 02:22 PM</b> (GMT+8).
PAY	CPF Submission No. Company Name	12345XXXXX-XXX-XXX COMPANY
Notice :	-	
		tirement adequacy of senior workers, there will be changes to the from 1 Jan 2025. Find out more about these changes.
submission. Thi CPF Act to know • You should s Additional W 3. Total CPF contr share of CPF co 4. The "Statement issued from 9 C 5. Payments for S using CSN for C with payment of	s is so that CPF Board can verify th wingly submit inaccurate wage info till declare the actual full wage info /age Ceilings. ibution should be rounded off to th ntribution. No." in the Record of Payment has bet 2024. kills Development Levy (SDL), Self-1 PF contributions. From 16 Oct 2024	ormation of your employee, even if it is above the Ordinary Wage and he nearest dollar, and cents should be dropped for the employee's is been renamed to "Submission ID" for new Record of Payment Help Groups (SHCs) and SHARE donation should only be made 4, submissions made using CSN for voluntary contributions (i.e. CSN payments will be rejected and refunded.
	CPF EZPay (FTP) (For payroll software users)	View Record of Payment
	Activate Electronic	Manage Preferences

6. Key in the **Month** and **Year** for which you are making CPF contributions Select **Continue**.

CPF EZPay			$\mathbf{Q}$
(STEP 1) Select Month Paid For	(STEP 2) Prepare Contribution Details	(STEP 3) Confirmation & Payment	(STEP 4) Acknowledgement
Contribution Details For © Submit via Employee Dat (Pre-load saved employee	(Month) (Year) abase details with auto-computation o	f CPF)	
O Submit <b>ad hoc</b> CPF paym (For one-time CPF submis	ents sion (no auto-computation), or o	ther ad hoc payments e.g. late	payment interest)
Back			Continue

7. Key in the **CPF Account No.**, **Name of Employee** (as stated in NRIC) and other details of your employee.

8. Select **Detail** to key in other required information (see next step). *Note: You will be logged out after 15 minutes of inactivity.* 

CPF EZPay						$\mathbf{Q}$ $\mathbf{Q}$
(STEP 1) Select Month Paid	(STEP 2) For Update Employee Data		STEP 3) tion & Payment	Ack	(STEP 4) nowledgen	nent
Please complete al	I mandatory fields indicated by	an asterix(*).				
Please indicate the	name of your employee as sho	wn in their NRIC.				
To remove an empl	oyee record, select the check b	ox beside employee	and click "Delete	Employee	Record".	
Please click on the	"Save Changes" button before l	eaving this page. If	not, any changes r	made will	not be sav	red.
		-				
		-	_			
Search By CPF Accou	Int GO	Clear Search				
Search By CPF Accou No.		Clear Search				
No.			1	► <b>))</b> Page	÷1	of1 CO
		Clear Search * Ordinary Wages (\$) ①	* Additional Ag Wages (\$) 0 0		Agency Fund (\$)	
No. S/N * CPF Account No.	* Name of Employee (as	* Ordinary	* Additional Ag	gency	Agency	of 1 GO Staff
No. S/N * CPF Account No. (SXXXXXXA)	* Name of Employee (as per NRIC)	* Ordinary Wages (\$) 👔	* Additional Ag Wages (\$) i i	gency	Agency Fund (\$)	of 1 CO Staff Info
No. S/N * CPF Account No. (SXXXXXXA) 1. SXXXXX06B	* Name of Employee (as per NRIC)	* Ordinary Wages (\$) 🗈	* Additional Ag Wages (\$) i i 0.00 M	gency	Agency Fund (\$) 2.00	of 1 CO Staff Info Detail
No. S/N * CPF Account No. (SXXXXXXA) 1. SXXXX06B 2. SXXXX14C	* Name of Employee (as per NRIC)	* Ordinary Wages (\$) ① 5000.00	* Additional Ag Wages (\$) • •	BMF V	Agency Fund (\$) 2.00 0.50	of 1 GO Staff Info Detail Detail

9. Key in the **Date of Birth**, **Citizenship** and **Employment Status** of your employee. Select **Save** to proceed.

Key/Update Staff Informati	on
Staff Information	
<ul> <li>Please complete all mana asterix(*).</li> </ul>	datory fields indicated by an
Date format should be D	D/MM/YYYY.
Standing Instruction (ESI	d automatically from the Electronic ) if they have left employment. To k on the tooltip i at the 'Date Left
Name of Employee (as pe NRIC)	staff C
CPF Acct No	SXXXXX06B
* Date of Birth	13/12/1985
* Citizenship i	Singaporean/PR Yr 3 ♥
PR Start Date	
PR Type	- ~
* Employment Status	Existing V
* Date Left Employment 👔	
* SDL Payable ()	@Yes ONo

10.	Repeat Steps 7,	8 and 9 for	all your em	ployee recor	ds and click	Save C	hanges.
	The records will	be auto-pop	oulated whe	en you make	e your next :	submissi	on.

0 17.		0.00	0.00 -	* *		Detail Detail
0 18.		0.00	0.00 -	~		Detail
0 19.		0.00	0.00 -	*	0.00	Detail
20.		0.00	0.00 -	~	0.00	Detail
Delete Employee Re	cord Add Page		₩ ◄ ►	M Page		of1 CO
Import Employee De	tails Backup Dat	abase				
Check CPF Amount	Check Crossed A	ge Group/PR Year			Save Ch	hanges

## Submit CPF contributions with CPF EZPay

11. Select the employees that you are making CPF contributions for. Select **Continue**.

CPFE	ZPay	(STEP 1)	(STEP 2)	(STEP 3)	(STEP 4)	29
s		Month Paid For	Select Employees	Confirmation & Payment	Acknowledge	ment
		ees are included. de an employee, un-cl	neck the box next to the r	elevant employee record.		
2	S/N	CPF Account No. (SXXXXXXA)	Name of Employee (a	as per NRIC)	Ordinary Wages (\$)	
	1. 2.	SXXXXX06B SXXXXX14C	STAFF C STAFF B		5,000.00 2,400.00	0.00

12. Confirm the CPF amount to be paid, and make changes if necessary.

	EZPay (STEP 1) Select Month Pa		TEP 2) ribution Details	Cor	(STEP 3			STEP 4) wiedgement
		all mandatory fields ind				rujinent	Actio	wedgement
	The second s	ord, click on the "Delete"			es you wish	to remove.		
	ch By CPF Acc	ount		I				
ear lo.	CH BY CPF ACC	ount	GO Clea	ar Search				
						41 ◀	>>> Page	of1 GO
						The second second second second		and the second sec
5/N	No.	Name of Employee (as per NRIC)	To Be			Wages (\$)	Agency (i)	Fund
	No. (SXXXXXXA)	per NRIC)	To Be			Wages (\$)	Agency (i)	
1.	No. (SXXXXXXA) SXXXXX06B	per NRIC)	To Be Paid (\$)	To Be Paid (\$)	Nages (\$) i	Wages (\$) i 0.00	MBMF	Fund (\$)

13. Key in the amount for other payments, if applicable. Select **Continue**.

5/N	Description Total CPF Contributions	Amount (\$)	Computed	to 7/0.00
1.	CPF Late Payment Interest	2342.00	Computed : Computed :	\$2,342.00
	Skills Development Levy (SDL) - For Local Employees	17.25	Computed :	\$17.25
3b.	Skills Development Levy (SDL) - For Foreign Employees	0.00	computed.	917.20
4.		0.00	Donor Count :	0
5.	Total MBMF Contributions	2.00	Donor Count :	1
б.	Total SINDA Contributions	0.00	Donor Count :	0
7.	Total CDAC Contributions	0.50	Donor Count :	
8.	Total ECF Contributions	0.00	Donor Count :	0
	Grand Total	2361.75		
Bac	k		Save Draft	Continue
Dat			Save Drait	continue

14. Check your submission. Select **Direct Debit**, **PayNow QR** to complete the transaction.

No.	Account	Name of Employee (as + per NRIC) +	CPF To Be Paid (\$)		Employer CPF (\$)		Wag	ry Additiona es Wages (\$ (\$)		Agency Fund (\$)	
1. SXX	XXX06B	STAFF C	1,850.00	11.25	850.00	1,000.00	5,000.	0.0 0.0	0 MBMF	2.00	
2. SXX	XXX14C	STAFF B	492.00	6.00	264.00	228.00	2,400.	0.0	0 CDAC	0.50	
otal Rec	ord(s): 2						₩4	►₩ Page	1	of1 GO	
S/N De	escription					Amount	(\$)				
1. Tot	tal CPF Con	tributions				2,342	.00 C	omputed :	\$2,34	42.00 🔍	
2. CP	PF Late Payr	ment Interest				0	.00 C	omputed :	9	\$0.00 🔍	
3. Sk	ills Develop	ment Levy (SDL)				17	.00 C	omputed :	9	17.25 .	
4. Do	onation to C	ommunity Chest				0	.00 D	onor Count :		0	
5. Tot	tal MBMF C	ontributions				2	00 D	onor Count :		1	
6. Tot	tal SINDA C	ontributions				0	.00 D	onor Count :		0	
7. Tot	tal CDAC Co	ontributions				C	.50 D	onor Count :		1	
8. To	tal ECF Con	tributions				0	.00 D	onor Count :		0	
		Grand T	otal			2,361	.50				
Back	re that all t	he information prov	vided in thi	s sübmi	ission are tr	ue and corr	ect.	Direct Debit Deducti		Now QR	



CPF EZPay			Q. Q. (
(STEP 1) Select Month Paid For	(STEP 2) Prepare Contribution Details	(STEP 3) Confirmation & Payment	(STEP 4) Acknowledgement
	CPF EZPay Ack	nowledgement	
CPF Submission No. Total Amount (\$) Submitter NRIC/FIN Date/Time of Submission Payment Mode Deduction On	12345XXXXX-XXX-XX 2,361.50 SXXXX014C 27/11/2023 11:00:34 AM Direct Debit 29/11/2023		
Submission Status	Submitted (Click here to view y	our submission details.)	
<ul> <li>processed the next day.</li> <li>Your CPF submission ca</li> <li>Please refrain from sub account while the dedu incur late payment inte submit the new online I</li> <li>To amend your submiss Select the submission y</li> </ul>	an be amended anytime before 5 mitting a new online Direct Debi totion for this submission is pend rest. If you wish to change the be DDA application after the deduct sion, please click on "Back to Mair ou wish to amend and click "Am- will be reset to Draft mode and r	.15pm on the day of submission t Authorisation (DDA) applicat ing. This is to avoid unsuccessi nk account for Direct Debit de ion is successful. n", followed by "View/Amend/D end".	n. tion to change your bank ful deduction which may eduction, you should only belete Submission".